

First Congregational Church of Berkeley
Ministry of Justice and Service
2021 Request for Proposals

Who Are We?

The Ministry of Justice and Service at First Church provides leadership within the church to support individual members and the church community as they reach out to address local and global needs through service activities, grant making and special collections as well as through support and sponsorship of First Church Ministry Teams. As part of this work Justice and Service meets every month to consider grant applications from organizations addressing community needs. These grants are funded by collection plate donations as well as Christmas and Easter offerings.

Whom Do We Fund?

The Ministry of Justice and Service monthly funds community-based social justice projects that address oppression, violence, and/or discrimination of and against marginalized populations that are often defined by race, gender, gender expression, religion, and socioeconomic status.

Restrictions & Timelines

- We make monthly grants for one to five weekly offerings (generally 3-4) which range between \$550-\$1000/week. We also give Easter and Christmas offerings which typically range from \$2000-\$3000. We also provide volunteers for projects.
- Proposals will be considered all year round starting as soon as possible. Only complete proposals will be considered for the review process.
- We will disburse funds monthly.
- The proposal will indicate when the funds will be needed.
- We will contact all those who we will fund as soon as possible but otherwise at the end of the year.
- Proposals must be submitted electronically to Steve Spielman, Chair of Justice and Service Ministry at StevenSpielman@comcast.net .

Review Process

We expect to receive more proposal submissions than we are able to fund. Members of The Ministry of Justice and Service will review all of the proposals and reach consensus as a group as to which proposals will be funded and for how much. Criteria for the review will be:

1. Justice and Service Priorities (Homelessness, food insecurity, immigration, environment, mental health, health care inequality, criminal justice, and educational inequality) and church support.
2. Impact on budget and project.
3. Evaluating the plan and how it impacts people's lives.
4. Prior use of a grant (if applicable).
5. Charity Navigator rating (if applicable).

Applicants are encouraged to contact Steve Spielman at StevenSpielman@comcast.net with any questions regarding the proposal process.

Proposal Guide

All proposals must be written and submitted using the following format/template:

2021 GRANT APPLICATION First Congregational Church of Berkeley Ministry of Justice and Service

Organization Information

Organization Name:

Mailing Address:

Contact Person:

Phone:

Email:

Tax Status (e.g 501c3 non-profit or other):

Tax ID#:

Please provide 501c3 letter to verify tax status if applicable

Organization Profile

Year Founded:

Population Served:

Geographic Area Covered:

Central Issues of Concern:

Current Annual Budget: \$_____ (REQUIRED)

% of current budget from government (state, federal and local):_____

% of current budget from foundations: _____

% of current budget from other sources*: _____

Total must equal 100%

*Specify type(s) of other sources: _____

Organization's Mission Statement

Involvement of members of First Church in your organization (if applicable)

Utilization of previous First Church grant (if applicable)

Amount of Current Grant Request: _____

Grant will be used for: _____

Description of Current Grant Request:

Describe the plan:

The Ministry of Justice and Service stated Priority Area(s) addressed by project:

Ways in which project addresses The Ministry of Justice and Service Priority Area(s):

Breakdown of projected expenditures for amount requested:

Note: If our grant will provide only part of the funding for your proposal where will additional funding come from?